



16-19 Bursary Fund 2016-17

Information for Parents & Carers

1. What is the 16-19 Bursary Fund

The 16-19 Bursary Fund has been allocated by the Education Funding Agency (EFA), the funding agency for 16-19 education and training. The School is committed to ensuring the Fund is used to support financially disadvantaged young people taking up or continuing in their education or training post-16 and achieving their learning aim(s).

The named contact at the School for all 16-19 Bursary support/enquiries is Mrs Deeks, Deputy Director of Sixth Form.

2. What is it for?

The 16-19 Bursary is a limited fund made available for supporting eligible young people with the costs of transport, food, books, educational visits or other course materials or equipment essential to successfully completing their programme of study.

3. Who is it for?

The 16-19 Bursary is targeted towards those young people considered most in need of financial support. The Government has identified a priority group of young people who will be eligible for a Vulnerable Student Bursary or Guaranteed Bursary.

The School has received funding which is available for other young people in need of financial support and the School has set eligibility criteria to ensure this fund goes to those who are seen to need it most. Any young person who meets these eligibility criteria can apply for a Discretionary Bursary (Tier 1) or Discretionary Bursary (Tier 2).

4. What are the eligibility criteria?

Young people can apply for a Bursary if they are aged 16, 17 or 18 at 31st August 2016, meet the national residency requirements and at least one of the criteria listed below.

They can apply for a Guaranteed Student Bursary if they are:

- in care;
- a care leaver;
- receiving Income Support or Universal Credit in place of Income Support in their own name;
- receiving Employment Support Allowance and Disability Living Allowance or Personal Independence Payments in their own name.

Or they can apply for a Discretionary Bursary Tier 1 if either:

- your gross annual household income does not exceed £16 190.
- you may also receive one or more of the following:
 - Income Based Jobseekers Allowance.
 - Income-related Employment and Support Allowance.
 - Guaranteed element of State Pension Credit.
 - Council Tax Benefits.

Or they can apply for a Discretionary Bursary Tier 2 if either:

- your gross annual household income is between: £16 190-£20 817
- you may receive one or more of the following:
 - Income Based Jobseekers Allowance.
 - Income-related Employment and Support Allowance.
 - Guarantee element of State Pension Credit.
 - Council Tax Benefits.

Or they can apply for a Discretionary Bursary Tier 3 towards Transport costs if:

- your gross annual household income is between: £20 817-£25 521;
- you reside more than 2 miles from School.

5. Exceptional Circumstances

Yes, the School will have some of the money available from the 16-19 Bursary Fund for exceptional circumstances for one-off payments or additional support. Applications should be made using the form and completing the appropriate sections.

6. How and when do they apply?

To apply, they must complete the 16-19 Bursary Fund Application Form and submit this to Mrs Deeks with the correct supporting evidence by **7 October 2016**. *You can apply for a Bursary at any point in the year but if applying before the date further requests can be added to your application.*

7. How much is the Bursary?

The Guaranteed Student Bursary is £1 200. The Discretionary Bursary (Tier 1) is limited to approximately £750 per year. The Discretionary Bursary (Tier 2) is limited to approximately £380 per year. Students awarded either Tier 1 or Tier 2 Bursaries will also be entitled to a daily meal allowance in the canteen of £3 (this will be allocated per school day and will not be transferable). Transport will be considered in addition to these allowances. Generally a maximum of 50% of the total Bursary will be allocated to any single request ie. trip.

8. Will the Bursary affect any benefits I may be receiving?

No, it will not affect any benefits or financial support you are receiving from elsewhere.

9. How and when does it get paid?

Whenever possible the Bursary fund will pay for any requests by purchasing items directly and paying for trips etc. When a payment is to be made it will be available from the finance office or paid directly into a bank account.

10. How do I find out more?

See the 16-19 Bursary Fund Policy which provides further information, including details on eligibility criteria and supporting evidence needed, or you can talk in confidence to Mrs Deeks if you have specific questions or need help or assistance in supporting your young person to make an application.